

Delivery Van Handover Document

Van Details

Make	
Model	
Year	
Registration Number	
VIN	
Color	

Handover Details

Date	
Time	
Location	

Person Handing Over

Name	
Position	
Contact	

Person Receiving

Name	
Position	
Contact	

Accessories / Equipment Provided

Item	Condition

Van Condition

Odometer Reading	
Fuel Level	
Exterior Condition	
Interior Condition	

Notes		
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Signature (Handing Over):

Date:

Signature (Receiving):

Date: