

Goods in Transit Incident Report

1. Reporter Details

Name

Position

Contact Number

Email

2. Incident Details

Date of Incident

Time of Incident

Location

Description of Incident

3. Goods Information

Product Name / Description

Quantity

Reference No. / Tracking No.

Carrier / Transport Company

Vehicle / Container Number

4. Loss/Damage Details

Type of Loss/Damage

Estimated Value

Description of Loss/Damage

5. Actions Taken

Immediate Actions / Mitigation Steps

6. Additional Remarks

Remarks

7. Signature

Name

Date