

Construction Materials Receiving Inspection Form

Project Name

Date

Location

Supplier Name

Delivery Note No.

PO/Contract No.

Materials Details

No.	Material Description	Specification	Unit	Quantity Ordered	Quantity Received	Status (Accept/Reject)	Remarks

Inspection Details

Inspection Criteria

Findings / Comments

Inspected by

Date

Signature

Approved by

Date

Signature

