

# Hazardous Materials Shipping Instruction Template

## 1. Shipper Information

Company Name

Address

Contact Person

Phone & Email

## 2. Consignee Information

Company/Name

Address

Contact Person

Phone & Email

## 3. Shipment Details

Date of Shipment

Reference/PO Number

Origin

Destination

Mode of Transport

## 4. Hazardous Material Description

Item #	Description	UN Number	Class/Division	Packing Group	Quantity & Unit

## 5. Packaging Details

Type of Packaging

No. of Packages

Total Weight (kg)

Instructions/Special Requirements

## 6. Emergency Contact Information

Name

Organization

Phone

## 7. Additional Notes

## 8. Declaration & Signature

Name

Signature

Date