

# High-Value Inventory Put-away Authorization

Warehouse:

Date:

Reference No.:

Location/Bin:

Inventory Details:

Item Description	Item Code	Quantity	Unit	Serial/Lot No.

Reason for Put-away / Remarks:

Requested by: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_