Date:	
To Whom It May Concern,	
Subject: Maritime Crew Change Sponsorship Letter	

We, , hereby confirm that we are the sponsors of the crew change for the following seafarer(s), who will be joining/leaving the vessel at the port of .

Name Rank Nationality Passport No. Seaman's Book No.

We take full responsibility for all expenses and arrangements related to the crew change, including accommodation, transportation, health and safety protocols, and repatriation as required by local authorities and regulations.

Should you require any further information, please do not hesitate to contact us at .

Sincerely,