

Cargo Load/Discharge Checklist

Vessel Details

Vessel Name

Voyage No.

Port

Date

Operation

Cargo Type

Cargo Quantity

Checklist

No.	Item	Checked	Remarks
1	All cargo holds/tanks inspected and cleaned	<input type="checkbox"/>	<input type="text"/>
2	Hatch covers/seals in good condition	<input type="checkbox"/>	<input type="text"/>
3	Cargo documents reviewed and confirmed	<input type="checkbox"/>	<input type="text"/>
4	Cargo gear/equipment operational	<input type="checkbox"/>	<input type="text"/>
5	Safety checks completed (PPE, fire, etc.)	<input type="checkbox"/>	<input type="text"/>
6	Communication established (crew, shore)	<input type="checkbox"/>	<input type="text"/>
7	Stowage plan reviewed and confirmed	<input type="checkbox"/>	<input type="text"/>
8	Ballast/trim arrangements checked	<input type="checkbox"/>	<input type="text"/>
9	Deck areas clear and safe	<input type="checkbox"/>	<input type="text"/>
10	Pollution prevention in place (scuppers, spill kits)	<input type="checkbox"/>	<input type="text"/>

Additional Notes

Chief Officer Name & Signature

Shore Representative Name & Signature

Date