

Navigational Watchkeeping Handover Checklist

General Information

Ship Name	Date
From Officer	To Officer
Time	Position

Checklist

Item	Checked	Remarks
Position, course, speed and intended track		
Navigation warnings and notices to mariners		
Weather and visibility conditions		
Traffic (other vessels in vicinity)		
Any potential navigational hazards		
Status of navigational aids/equipment		
Engine and machinery status		
Standing orders/ Master's orders		
Watch log and records		
Ongoing operations (cargo, drills, etc.)		
Other relevant information		

Relieving Officer's Signature

Relieved Officer's Signature