

Stowaway Removal Procedure Checklist

Vessel Details

Vessel Name	Date
Port	Time
Master's Name	IMO Number

Stowaway Details

Name	Nationality
Gender	Age
Language(s) Spoken	

Checklist

Task	Completed	Remarks
Inform local authorities/agents of stowaway's presence		
Check and record stowaway's belongings		
Conduct health inspection/examination		
Notify company/DPA		
Secure and monitor stowaway until removal		
Update log book/incident reports		
Receive acknowledgment from authorities		

Additional Notes