

# Safety Policy Review Checklist

## General Information

Reviewed By	<input type="text"/>	Date	<input type="text"/>
Department	<input type="text"/>	Policy Title	<input type="text"/>

## Checklist

Item	Yes	No	N/A	Comments
Policy clearly states purpose and scope	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Roles and responsibilities are defined	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Legal and regulatory requirements addressed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Procedures and processes described	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Review and update process specified	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Training and communication requirements included	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

## Additional Notes