

Safety Performance Metrics Reporting Template

Report Information

Reporting Period

Prepared By

Date

Key Safety Metrics

Metric	Target	Actual	Notes
Total Recordable Incident Rate (TRIR)			
Lost Time Injury Frequency Rate (LTIFR)			
Near Miss Reports			
Unsafe Conditions Reported			
Training Hours Completed			

Summary of Incidents

Describe any incidents that occurred during the period:

Corrective Actions & Improvements

Outline corrective actions taken or planned:

Additional Comments