

Radio Equipment Maintenance Checklist

Date: _____
Technician: _____
Equipment Model: _____
Serial Number: _____

Checklist

Item	Yes	No	Comments
Physical inspection of unit (damage, wear, cleanliness)	<input type="radio"/>	<input type="radio"/>	
Antenna condition and connection	<input type="radio"/>	<input type="radio"/>	
Power/battery check	<input type="radio"/>	<input type="radio"/>	
Microphone/speaker function	<input type="radio"/>	<input type="radio"/>	
Channel/frequency selection test	<input type="radio"/>	<input type="radio"/>	
Transmit/receive test	<input type="radio"/>	<input type="radio"/>	
Control knobs/switches function	<input type="radio"/>	<input type="radio"/>	
Labeling and identification tags intact	<input type="radio"/>	<input type="radio"/>	
Cables and accessories check	<input type="radio"/>	<input type="radio"/>	

Additional Notes

Technician Signature
Supervisor Signature