

# Laundry and Linen Room Sanitation Checklist

Date:

Checked by:

## GENERAL AREA

Item	Yes	No	Remarks
Floors are clean and free from dirt/debris			
Walls and ceilings are clean			
No unpleasant odors present			
Lighting fixtures are clean and functional			
Doors and windows are clean			

## EQUIPMENT & MACHINES

Item	Yes	No	Remarks
Washing machines are clean and maintained			
Tumble dryers are clean and lint-free			
Ironing/pressing equipment clean			
Sanitizing chemicals are properly stored/labelled			

## LINEN HANDLING & STORAGE

Item	Yes	No	Remarks
Clean and soiled linen separated			
Linen carts are clean and sanitized			
Storage racks/shelves are clean			
Linen is stored off the floor			

## WASTE MANAGEMENT

Item	Yes	No	Remarks
Waste bins are emptied regularly			
Bins are lined with bags and clean			
No evidence of spillage around bins			

Additional Comments:

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