

Mergers & Acquisitions Document Review Template

Transaction Overview

Transaction Name:

Parties Involved:

Type of Transaction:

Summary of Deal Structure:

Key Documents Reviewed

| Document Name | Date | Comments |
|---------------|------|----------|
| | | |
| | | |
| | | |

Issues Identified

Legal Issues:

Financial Issues:

Operational Issues:

Due Diligence Summary

Findings:

Risks:

Opportunities:

Recommendations