

Academic IP Disclosure Checklist

1. Inventor Information

Name(s):

Department/Institution:

Email:

2. Invention Details

Title of Invention:

Brief Description:

Date of Conception:

Date of First Written Record:

3. Prior Art / Related Work

Please list known related patents, publications, or similar inventions:

4. Funding & Sponsorship

Was this invention funded or sponsored?

Grant or Contract Number(s):

Sponsoring Organization(s):

5. Public Disclosure

Has this invention been publicly disclosed? (e.g., publication, presentation, poster, etc.)

Details (Date, Venue, etc.):

6. Potential Applications & Benefits

Potential uses or applications:

Key advantages over existing methods/technologies:

7. Additional Notes