

Retrospective Chart Review Informed Consent Waiver Request

Project Title:

Principal Investigator Name:

Department:

Contact Email / Phone:

1. Description of Research

Briefly describe the purpose and design of the retrospective chart review, including the data to be collected:

2. Justification for Waiver of Informed Consent

Explain how the study poses minimal risk to subjects:

Explain why the waiver will not adversely affect the rights and welfare of the subjects:

Explain why the research could not practicably be carried out without the waiver:

3. Data Confidentiality

Describe how subject confidentiality will be maintained (e.g., storage, coding, access):

4. Identifiers

List any direct identifiers to be collected/used (if any):

5. Data Access & Use

Who will have access to the data? State their roles:

Principal Investigator Signature:

Date: