

Microbiology Sampling Procedure Checklist

General Information

Date:

Location:

Sample ID:

Collected by:

Sampling Type:

Checklist

Step	Completed (✓)	Remarks
Wash hands prior to sampling	<input type="checkbox"/>	<input type="text"/>
Wear appropriate PPE	<input type="checkbox"/>	<input type="text"/>
Label sampling containers correctly	<input type="checkbox"/>	<input type="text"/>
Use sterile equipment and consumables	<input type="checkbox"/>	<input type="text"/>
Follow defined sampling procedure	<input type="checkbox"/>	<input type="text"/>
Seal and secure the sample	<input type="checkbox"/>	<input type="text"/>
Record time and conditions	<input type="checkbox"/>	<input type="text"/>
Transport to lab promptly	<input type="checkbox"/>	<input type="text"/>

Notes