

# Baptismal Certificate Request Letter

Date:

To:

The Parish Priest

Subject: Request for Issuance of Lost Baptismal Certificate

Dear Father,

I am writing to respectfully request a replacement copy of my baptismal certificate. I regret to inform you that the original document has been lost.

Kindly find my details below for your reference:

- Full Name:
- Date of Birth:
- Name of Parents:
- Date of Baptism:
- Place of Baptism:
- Other details (if required):

I would greatly appreciate your assistance in issuing a duplicate copy of my baptismal certificate for official purposes.

Thank you very much for your attention to this matter.

Sincerely,

Name:

Contact Number:

Address: