

Staff Exit Interview Form

Name

Position/Job Title

Department

Start Date

End Date

1. Reason(s) for Leaving

Please describe your reason(s) for leaving:

If applicable, what is your new position or plans?

2. Job Feedback

What did you like most about your job/role?

What did you like least about your job/role?

3. Work Environment

How would you describe the work culture and environment?

Any feedback on supervision or management?

4. Organizational Culture & Mission

Did you feel connected to the nonprofit's mission?

Suggestions for improving the organization:

5. Training & Support

Did you receive adequate training and support?

Were you provided with the resources needed to perform your job?

6. Additional Comments

Any other comments or suggestions?