

# Change Management Communication Input Sheet

## Change Details

Change Title	<input type="text"/>
Change Owner	<input type="text"/>
Change Description	<input type="text"/>
Impact Level	<input type="text"/>
Change Implementation Date	<input type="text"/>

## Target Audience

Audience Group(s)	<input type="text"/>
Key Stakeholders	<input type="text"/>

## Communication Details

Key Messages	<input type="text"/>
Communication Channel(s)	<input type="text"/>
Timelines / Frequency	<input type="text"/>
Owner of Communication	<input type="text"/>
Feedback Mechanism	<input type="text"/>