

Performance Review Communication Method Survey

Name

Department

Role/Position

Preferred Method of Receiving Performance Reviews

- ☐ Email
- ☐ In-person Meeting
- ☐ Video Call
- ☐ Written Report
- ☐ Other

Why do you prefer this communication method?

How satisfied are you with the current performance review communication process?

- ☐ Very Satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very Dissatisfied

Suggestions for improving the communication of performance reviews