# New Employee Onboarding Project Communication Plan

## 1. Project Overview

## 2. Communication Objectives

- 
- 

## 3. Stakeholders

| Stakeholder | Role/Responsibility | Contact |
|---|---|---|
|  |  |  |
|  |  |  |

## 4. Communication Methods & Frequency

| Audience | Method | Frequency | Owner |
|---|---|---|---|
|  |  |  |  |
|  |  |  |  |

## 5. Key Messages

- 
- 

## 6. Feedback & Escalation Process

## 7. Communication Plan Review