

# Grant Project Communication Report

## Project & Grant Information

Project Title

Grant Name / Number

Reporting Period

Date Submitted

Prepared By

---

## Summary of Communication Activities

## Outreach Channels Used

## Key Messages Communicated

## Target Audiences Reached

## Communication Outputs

Type of Output (e.g. Newsletter, Event, Social media post)	Date	Audience	Reach / Engagement	Notes

**Impact & Outcomes**

**Challenges & Lessons Learned**

**Next Steps**