

# HVAC System Performance Audit Checklist

Project Name

Date

Auditor

## System Information

Equipment Type

Model/Serial No.

Location

Manufacturer

Installation Date

## Audit Checklist

Item	Status	Comments
Thermostat operation	<input type="text"/>	<input type="text"/>
Temperature differential	<input type="text"/>	<input type="text"/>
Airflow/ventilation check	<input type="text"/>	<input type="text"/>
Filter condition	<input type="text"/>	<input type="text"/>
Coil cleanliness	<input type="text"/>	<input type="text"/>
Fan/motor operation	<input type="text"/>	<input type="text"/>
Electrical connections	<input type="text"/>	<input type="text"/>

Refrigerant level		
Condensate drain		
Duct integrity/insulation		
System noise/vibration		
Control system settings		
Energy consumption review		
Other observations		

**Summary & Recommendations**