

Multi-family Housing Lighting Control Upgrade Checklist

Basic Information

Project Name:

Property Address:

Date:

Inspector/Manager:

Pre-Upgrade Checklist

- ☐ Lighting system audit completed
- ☐ Existing fixture types identified
- ☐ Existing control systems assessed
- ☐ Applicable codes and standards reviewed
- ☐ Occupancy patterns evaluated

Upgrade Installation Checklist

- ☐ New LED fixtures installed
- ☐ Dimmers or control switches installed
- ☐ Occupancy/vacancy sensors installed
- ☐ Timers or daylight sensors installed
- ☐ Lighting zones created per room/area
- ☐ Networked control system configured

Post-Upgrade Checklist

- ☐ Functionality testing completed
- ☐ Resident/staff training provided
- ☐ As-built documentation provided
- ☐ Final commissioning/integration complete

Notes