

Commercial HVAC System Energy Assessment

1. Facility Information

Facility Name

Address

Date of Assessment

Assessor Name

2. General HVAC System Description

Type(s) of HVAC System

Age of Equipment (years)

Total Conditioned Area (sq. ft.)

3. System Inventory

Component	Manufacturer	Model	Capacity (tons or BTU/hr)	Year Installed	Notes

4. Energy Consumption Data

Annual Energy Consumption (kWh)

Monthly Energy Consumption (last 12 months)

5. Maintenance Practices

Frequency of Regular Maintenance

Last Maintenance Date

Description of Recent Maintenance Activities

6. System Performance & Issues

Noted Operational Issues

Observed Inefficiencies

7. Recommendations

Energy Efficiency Improvements

Suggested Upgrades or Retrofits