

# Food & Beverage Warehouse Intake Document

## Supplier Information

Supplier Name

Contact Person

Phone Number

Email

## Delivery Details

Date of Delivery

Time of Delivery

Warehouse Receiver

## Product Information

Product Name / Description

Product Code / SKU

Quantity

Unit of Measurement

Batch / Lot Number

Expiry Date

## Inspection

Condition on Arrival

Temperature (Å°C)

Notes / Observations

## Signatures

Receiver Name / Signature

Supplier Representative

Date