

Organic Traceability Compliance Checklist

Company Information

Organization Name
Contact Person
Date
Certification Body

Traceability Controls

Requirement	Compliant (Y/N)	Comments/Evidence
Lot/batch identification for all organic product stages		
Records link incoming materials with outgoing products		
Ability to trace product one step forward and back		
Separation of organic and non-organic products		
Documented procedures for recall/withdrawal		

Records and Documentation

Record	Available (Y/N)	Comments
Purchase and receiving records		
Processing and production records		
Storage and inventory records		
Sales and distribution records		

Notes & Follow-Up Actions

Notes / Actions Required