

Organic Handling and Storage Plan

1. General Information

Business Name

Contact Person

Address

Phone

Email

2. Description of Organic Products Handled/Stored

3. Facility Description

Describe the facility and sections used for organic handling/storage:

4. Storage Areas & Materials

Area/Location	Materials Stored	Packaging Materials

5. Organic and Non-Organic Product Separation

Explain how organic products are separated from non-organic products:

6. Sanitation and Pest Management

Describe cleaning/sanitation procedures for storage areas and equipment:

Describe pest management practices:

7. Monitoring and Record-Keeping

Describe records kept (receiving, storage, cleaning, pest control, shipment):

How long are records maintained?

8. Additional Information