

# Security Breach Incident Report

## General Information

Incident Date and Time

Reported By

Department/Team

## Incident Details

Description of the Breach

How Was the Breach Discovered?

Systems/Components Affected

Impact Assessment

## Actions Taken

Containment Measures

Remediation Steps

Notifications (Internal/External)

## Follow-Up

Root Cause Analysis

Recommendations / Future Prevention

Report Submission Date

Reviewed By