

Elevator Routine Maintenance Inspection

General Information

Building Name/Location

Elevator Number/ID

Date

Inspector Name

Inspection Checklist

Item	Status	Comments
Car Operation	<div></div>	<div></div>
Door Operation (Open/Close)	<div></div>	<div></div>
Hall & Car Buttons	<div></div>	<div></div>
Emergency Alarm/Buzzer	<div></div>	<div></div>
Lighting (Car/Hall)	<div></div>	<div></div>
Intercom/Communication	<div></div>	<div></div>
Brake System	<div></div>	<div></div>
Cabin Cleanliness	<div></div>	<div></div>

Comments/Actions Required

Inspector Signature