

# Quality Control Material Approval Template

Project / Department

Material Information

Material Name	
Supplier / Manufacturer	
Batch / Lot No.	
Quantity	
Date Received	
Specification / Reference	

Inspection & Test

Inspection Description	Result	Remarks

Conclusion / Recommendation

Attachments

Inspected by:

Date:  
Checked by:

Date:  
Approved by:

Date: