

# Utility Relocation Request Documentation

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## Project Information

Project Name

Project Number/ID

Location

Date of Request

Requesting Organization / Contact

## Utility Information

Utility Owner/Company

Type of Utility

Description of Utility (e.g., size, material, location)

Current Location (Drawing/Reference No.)

## Relocation Details

Reason for Relocation

Proposed Relocation Location

Required Completion Date

Additional Comments/Instructions

Attachments

List of Attached Documents/Drawings:

Description	File Reference

Approval & Signature

Requested By

Date

Approved By

Date