## **Mechanical Engineering Equipment Failure Report**

| Report No.              |
|-------------------------|
|                         |
| Date                    |
|                         |
|                         |
| Reported By             |
|                         |
| Department              |
|                         |
| Equipment Name          |
|                         |
| Equipment ID/Serial No. |
|                         |
| Location                |
|                         |
| Failure Date & Time     |
|                         |
| Description of Failure  |
|                         |
|                         |
| Initial Observation     |
|                         |
|                         |
| Possible Cause(s)       |
|                         |
|                         |

| Immediate Actions Taken             |
|-------------------------------------|
|                                     |
|                                     |
|                                     |
| Recommendations/Preventive Measures |
|                                     |
|                                     |
|                                     |
| Inspected/Analyzed By               |
|                                     |
|                                     |
| Date                                |
|                                     |
|                                     |