

Electrical Engineering Change Request Log

Project Name

Change Request Number

Requester

Date Requested

Description of Change

Reason for Change

Affected Documents / Drawings

Impact Assessment (Cost, Schedule, Quality, Safety, etc.)

Reviewed By

Review Date

Approval Status

Approved By

Approval Date

Change Request Log

Change Request #	Date Requested	Description of Change	Requester	Status	Approved By	Approval Date