

# Vendor Performance Evaluation Checklist (Engineering Services)

Vendor Name:

Project/Service:

Evaluation Date:

Evaluator Name/Position:

## Evaluation Criteria

Criteria	Rating (1-5)	Comments
Quality of Work	<div></div>	<div></div>
Technical Capability	<div></div>	<div></div>
Timeliness	<div></div>	<div></div>
Responsiveness	<div></div>	<div></div>
Compliance with Requirements	<div></div>	<div></div>
Communication	<div></div>	<div></div>
Cost Control	<div></div>	<div></div>
Safety/Environmental	<div></div>	<div></div>

Overall Assessment/Notes:

