

# Supplier Quality Systems Audit Template (Engineering)

## General Information

Supplier Name

Location/Address

Auditor(s)

Audit Date

Contact Person

## Audit Checklist

Audit Area	Audit Point	Conformance (Y/N)	Comments / Evidence
Quality Management System	Is there a documented Quality Management System?		
	Is the QMS regularly reviewed and updated?		
Document Control	Are documents reviewed and approved prior to issue?		
	Are obsolete documents promptly removed?		
Supplier Management	Are suppliers evaluated and selected based on quality criteria?		
	Is there a process for managing supplier non-conformance?		
Process Control	Are key processes identified and monitored?		
	Are process changes documented and approved?		
Non-conformance & Corrective Action	Are non-conformances recorded and analyzed?		

	Are corrective actions implemented and verified?		
Calibration & Equipment	Is there a schedule for equipment calibration?		
	Are calibration records maintained?		

**Findings/Observations**

**Recommendations**

**Conclusion**