

Process Engineering Commissioning Closeout Checklist

Item	Details / Notes	Complete	Date
Process flow diagrams as built			
Process and Instrumentation Diagrams updated			
Commissioning plan completed			
Functional testing completed			
Equipment performance verified			
System handover inspection			
Operations and Maintenance manuals received			
Operator training completed			
Punchlist items closed			
Process startup report completed			
Final process acceptance			

Comments

Sign-off

Process Engineer

Date

Commissioning Manager

Date

Client Representative

Date
