

# Civil Engineering Site Handover Document

## Project Information

Project Name	
Project Location	
Client	
Contractor	
Consultant	
Date of Handover	

## Scope of Handover

## Site Condition at Handover

Item	Status/Remarks
Site Access	
Utilities	
Site Boundaries	
Temporary Facilities	
Environmental Concerns	

## Documents Provided

Document Name	Reference/No.	Status

## Comments/Remarks

\_\_\_\_\_  
Name & Signature (Client/Representative)  
Date:

\_\_\_\_\_  
Name & Signature  
(Contractor/Representative)  
Date: