

Construction Site Incident Report

General Information

Date of Incident

Time of Incident

Location

Reported By

Position/Title

Persons Involved

Names & Roles

Incident Description

Describe what happened

Immediate Action Taken

Action(s) Taken

Witnesses

Names & Contact Information

Injury Details

Describe Any Injuries

Equipment / Property Damage

Describe Any Damage

Follow-up / Recommendations

Actions for Prevention or Follow-up