

Elevator Installation Commissioning Checklist

Project Details

Project Name

Location

Elevator Model/Type

Serial Number

Date of Commissioning

Pre-Commissioning

Inspection Item	Completed	Remarks
Site conditions checked and found ready		
Power supply available and verified		
Elevator pit cleaned and clear		
Machine room access checked		

Mechanical Installation

Inspection Item	Completed	Remarks
Guides INSTALLATION & alignment		
Buffers & safety gear installed		
Cabin Installation complete		
Counterweight installed		

Electrical Installation

Inspection Item	Completed	Remarks
Main control panel wiring		
Car operating panel fitted		
Landing operating panels installed		
Traveling cable connected		

Test & Commissioning

Inspection Item	Completed	Remarks
No-load operation		
Door operations (open/close, safety devices)		
Overload protection checked		
Emergency alarm/function test		
Final ride test performed		

Comments / Notes

Inspector Name

Date

Client/Owner Signature

Date