Data Center Handover Inspection and Acceptance

Project Information

Project Name:
Location:
Reference No.:

Date:
Inspected By:
Accepted By:

1. General Site Condition

Item	Status (Pass/Fail)	Remarks
Cleanliness and free from debris		
Access controls installed and operational		
Flooring and structures		

2. Electrical Systems

Item	Status (Pass/Fail)	Remarks
Main power supply		
UPS / backup systems		
Battery condition		

3. Cooling Systems

Item	Status (Pass/Fail)	Remarks
CRAC/Precision air conditioning		
Temperature and humidity control		
Hot/cold aisle containment		

4. Fire Safety Systems

Item	Status (Pass/Fail)	Remarks
Fire detection and alarm system		
Fire suppression system		
Fire extinguishers		

5. Network & Cabling

Item	Status (Pass/Fail)	Remarks
Cable management		
Labeling		

Patching panels and racks		

6. Other Observations / Remarks

7. Items for Rectification

Description	Action Required	Target Date	Status

Acceptance

I hereby confirm that the above inspection has been carried out and the site is:

☐ Accepted   ☐ Not Accepted

Inspected By
Name:
Date:

Accepted By
Name:
Date: