

# Commercial Real Estate Handover Snag List

## Project Details

Project Name		Location	
Client		Main Contractor	
Date of Inspection		Inspector(s)	

## Snag List

#	Area/Room	Item/Description	Issue/Defect	Location/Reference	Action Required	Responsibility	Status	Completion Date	Remarks

## Sign-off

Client Representative Name/Signature		Date	
Contractor Representative Name/Signature		Date	