Shop Drawing Hold and Release Notice Form

Date
Project Name
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Project Number
Fioject Number
Contractor
Subcontractor
Subcontinuctor
Location
Shop Drawing Information
Shop Drawing Title
Reference Number
Submission Date
Revision No.
Discipline
Notice Details
Type of Notice
Reason for Hold / Release
Additional Comments

Prepared by	
Frepared by	
Date	
Date	
Reviewed by	
Date	
Approved by	
Date	