

# Structural Steel Asset Handover Checklist

Date:

Project Name:

Location:

Asset Tag/ID:

Issued By:

Received By:

## Checklist Items

Item	Check	Remarks
1. Structural steel members installed as per drawings/specs	<input type="checkbox"/>	<input type="text"/>
2. Welds visually inspected and approved	<input type="checkbox"/>	<input type="text"/>
3. Bolted connections properly torqued	<input type="checkbox"/>	<input type="text"/>
4. Corrosion protection (painting/galvanizing) completed	<input type="checkbox"/>	<input type="text"/>
5. All identification markings in place	<input type="checkbox"/>	<input type="text"/>
6. Punch list items resolved	<input type="checkbox"/>	<input type="text"/>
7. As-built drawings submitted	<input type="checkbox"/>	<input type="text"/>
8. QA/QC documentation handed over	<input type="checkbox"/>	<input type="text"/>

## Notes / Comments

Handover Date:

Signature (Issuer):

Signature (Receiver):