

Food Safety NCR Form (HACCP-Compliant)

NCR No.

Date

Time

Reported By

Location

Product/Process Involved

Description of Non-Conformance

HACCP Step / CCP (if applicable)

Immediate Action Taken

Root Cause Analysis

Corrective/Preventive Action

Responsible Person

Target Completion Date

Actual Completion Date

Verification of Effectiveness

Verified By

Verification Date