

HVAC Ductwork Assembly Verification Form

Project Name

Location

Date

Inspector

Contractor

Item	Check	Remarks
Duct Material meets specification	<div></div>	<div></div>
Dimensions and sizes as per drawing	<div></div>	<div></div>
Proper sealing and insulation applied	<div></div>	<div></div>
Supports and hangers installed correctly	<div></div>	<div></div>
Joints and connections are secure	<div></div>	<div></div>
Fire dampers installed (if required)	<div></div>	<div></div>
Free from damage and debris	<div></div>	<div></div>

Additional Comments

Inspector’s Signature

Date