

Highway Lane Closure Traffic Control Checklist

Project Information

Project Name

Location

Date

Time

Inspector/Supervisor

Pre-Closure Preparation

- ☐ Advance warning signs installed at appropriate distances
- ☐ All traffic control devices on-site and ready
- ☐ Flaggers/trained personnel briefed on duties
- ☐ Communication established among crew and with dispatch
- ☐ Lane closure equipment inspected for defects
- ☐ Work zone lighting (if night work) operational

Lane Closure Setup

- ☐ Tapers set up per regulatory standards
- ☐ Barricades/Cones/Drums properly positioned
- ☐ Arrow boards & signs in place and functioning
- ☐ Crash cushions and barriers deployed where required
- ☐ Pedestrian detours/ADA compliance ensured
- ☐ All signs visible and unobstructed

During Closure

- ☐ Periodic inspection of devices and signs
- ☐ Maintain two-way communication with crew
- ☐ Flaggers alert and position maintained



Debris and hazards removed from lane/shoulder

Lane Reopening/Teardown



All devices promptly and safely removed



Check for left-behind tools or debris



Restore all signs and striping (if affected)



Confirm lane is safe before opening to traffic

Notes / Comments
