

# Nonprofit Board Fundraising Meeting Minutes

Date:	
Time:	
Location:	
Facilitator:	
Note Taker:	
Attendees:	
Absent:	

## 1. Call to Order

## 2. Approval of Agenda & Previous Minutes

## 3. Fundraising Updates

### a. Ongoing Campaigns

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### b. Completed Activities

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### c. Upcoming Initiatives

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## 4. Financial Report

Description	Amount	Notes

## 5. New Fundraising Opportunities

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## 6. Action Items & Responsibilities

Task	Assigned To	Deadline

## 7. Open Discussion

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## 8. Next Meeting

Date:

Time:

Location:

## Adjournment