

Construction Project Closeout Checklist

Item	Status	Notes
Project Punch List Completed		
All Inspections Approved		
Final Project Walkthrough		
Operation & Maintenance Manuals Delivered		
As-Built Drawings Submitted		
Warranties/Guarantees Provided		
All Permits Closed		
Release of Liens Secured		
Final Payment Processed		
Client Training Completed		
Site Cleaned & Restored		